



REGULAR MEETING

Wednesday, October 17, 2018
Rabobank Community Room
1070 Main St., Cambria, 6:30 PM

Agenda

I. Roll Call, Establishment of Quorum

II. Consent Agenda

- a. **Agenda Approval:**
- b. **Minutes Approval:** September 2018 (**Attachment A**)

III. **Public/Council Comment:** Limited to items NOT on the agenda (3 min per person).

IV. Regular Public Agency Reports:

- a. **Public Safety:** Commander Michael Manuele
- b. **Cambria Community Services District:** Director Jim Bahringer
- c. **County Supervisor:** Supervisor Bruce Gibson (Cherie McKee)
- d. **County Planning:** Airlin Singewald
- e. **San Simeon Community Services District:** Cortney Murguia

V. Regular Business:

- a. **Land Use Committee:** Don Sather (**Attachment B**)

All referrals may be found at: <http://www.slocounty.ca.gov/Departments/Planning-Building/Forms-Documents/Informational/Planning-Referrals/Coastal.aspx>

- 1. DRC2018-00166 Cathryn Joiner
- 2. DRC2018-00152 Greenfield/Jones
- 3. DCR2018-00167 Bassage & Vinatieri

- b. **Transportation Committee:** Aaron Linn, Tom Gray (**Attachment C**)

VI. Reports

- a. **Treasurer's Report:** Mike Lyons (**Attachment D**)
- b. **Environmental Report:** Bruce Mumper
- c. **Corresponding Secretary's Report:** John Nixon
- d. **Community Outreach Committee:** Dixie Walker
- e. **Latino/Latina Report:** Dante Garcia
- f. **Agriculture Report:** Beth Kendall
- g. **Business Report:** Aaron Linn
- h. **Vacation Rental Report:** Dixie Walker

- i. Election Committee Report: John Nixon (Attachment E)**
Consider updates to the Election Code
Appoint committee and set date for 2019 election

VII. Old Business:

VIII. New Business:

December Holiday Party

Future forum topics: Affordable Housing Incentives, New Rules for Accessory Dwelling Units (granny units, tiny houses, etc.), Benefits and Costs of Tourism.

Adjourn :

Attachment A – Minutes Approval

NORTH COAST ADVISORY COUNCIL BOARD MEETING
Wednesday, September 19, 2018
Rabobank Community Room

Acting Chairman Cindy Steidel called the meeting to order at 6:30 PM. Acting Chairman Steidel set the ground rules – one person speaks at a time with civility and respect. Speak clearly.

ROLL CALL

Present: Hank Krzciuk, Iggy Fedoroff, Marjorie Sewell, Barbara Beane, Mike Lyons, Bruce Marchese, Cindy Steidel, Tom Gray, Dixie Walker, Tamara Corbet, Beth Kendall, Aaron Linn, Mitchel Gregory, Bruce Mumper, Michelle Roest.

Excused: John Nixon, Susan McDonald, Laurel Stewart, Dante Garcia.

CONSENT AGENDA

Agenda Approval: None

Mike Lyons moved to approve the agenda. Dixie Walker 2nd. Unanimous.

Minutes Approval: None.

Aaron Linn moved to approve minutes. Don Sather 2nd. Unanimous.

PUBLIC COMMENT

- Susan McTaggart, President of SLO Bicycle Club. Up to 1000 riders will be here Saturday, Sept. 22, 2018 for the Lighthouse Ride. Will arrive in Cambria around 9:30 AM from Morro Bay, Hwy 46, then up the Coast—three routes. A rest stop in Harmony, a stop at Washburn Day Use Area, then to Arroyo de la Cruz, return, stop at Shamel Park. Riders will obey all traffic laws. The group

does 2 rides a year and donate the dollars to communities they pass through.

Coast Union High School Interact helps with logistics.

- Stephanie Teaford – Healthy Communities Group

Works with healthy eating and affordable housing. They work with various groups in SLO County. There will be a meeting to learn more about this project on Oct. 4, 2018 – 1-6 PM. Free admission. Health and Housing: Building the Connection. The idea is to discuss local support for making the connection between health and housing. Allison Allbee will be the keynote speaker – “Under One Roof: How Comprehensive Healthy Housing Strategies Improve Health Outcomes.”

- Hank Krzciuk—Emergency Planning for San Simeon.

- Kathe Tanner – Fire Focus group that meets 2nd Wednesday at 3 PM in the Vets Hall.

REGULAR PUBLIC AGENCY REPORTS

Public Safety – Commander Michael Manuele (new commander for Cambria)

- Suspicious service call—15 in Cambria and 4 in San Simeon
- Disturbance Calls – 8 in Cambria and 1 in San Simeon
- Theft – 10 Cambria and 0 in San Simeon
- Audible alarms – 18 in Cambria and 4 in San Simeon
- Burglaries – 2 in Cambria and 0 in San Simeon.
- Phone Scams –2 in Cambria and 0 in San Simeon
- Active Shooters Seminar—today at Vet’s Hall. Be aware of what is going on around you. be prepared to run or fight
- Aaron Linn—People are incarcerated, get out of jail and repeat the process. Doesn’t seem to get better.
- Commander Manuele – working on the process to give help.

CCSD – Director Jim Bahringer

- Meeting on 9/27—postponed for lack of a quorum.
- Oct. 4, 2018 – Regular meeting.

- Aaron Linn – change rules for events on East-West Ranch
- Dir. Bahringer – Rules are set for the Ranch and moving toward recreation. Tourism Board—approve next year’s event from Paso Robles to Cambria. It will start and stop here. The event will bring up to 1500 riders. It’s international.
- Bruce Mumper—That is good news. The event was held at the Fairgrounds in Paso Robles. It’s the Eroica group.
- Aaron Linn—The Eroica ride has been held in a town of 1500 for a long time in Italy. It’s a huge event -- up to 7000 riders. There are 3 different runs in the Cambria event.
- Cindy Steidel – Sounds like it’s a communication issue. How was the ride decided? CTB is OK with it?
- Dir. Bahringer – The CTB OK’d it.
- Kathe Tanner – There will be a column in the paper next week. There will be about a 1000 bikers here this weekend for a ride.
- Dixie Walker -- Will it impact Cambria?
- Dir. Bahringer – It will start and stop in Cambria. More information coming
- Laura Schwartz – Is the county going to take care of traffic control?
- Don Sather --- if they start and stop here, then some will be staying. What will the impact be?
- Aaron Linn—It is a six day event. It is not a race. It’s a celebration of the history of bicycling. It will happen here.
- Cindy Steidel -- What about permits? How does this process evolve?
- Dir. Bahringer – More information coming, Accepted the application.
- Mike Lyons – Concern for safety. Will there be CHP on hand?
- Aaron Linn—no road closures here. Courses will be 40 mi., 60 mi., 87 mi., 125 mi.
- Cindy Steidel—need for safety measures, routes used, people involved in the running of the safety measures.

- Cathe Tanner – How about congestion of bikes?
- Aaron Linn – The bikes will be in groups of 20-30, so there will be no congestion. It is not a race. People will be helping each other. No rush. People come from many countries. It's just be together.

County Supervisor – Supervisor Bruce Gibson

- The County doesn't have a position on the Eroica ride. The County does grant permits.
- Yesterday the Board of Supervisors passed on providing medical care and mental health care for inmates in jail – national health care. The County is addressing a group called Stepping Up to keep mentally ill people out of the jail system. Dr. Christy Malkaron (Sp) is the medical officer in charge. She wants care to be out of the jail system with continued care. She will take care of people inside the jail and outside the jail and may even detox in the jail.
- The good news is that the Governor signed Senate Bill 1090, authored by Bill Monning, to provide support for this county to the run up to the closure of Diablo Canyon. The problem is that the taxing system started to decline for the County. The bill provides for 75 million dollars for the county to reimburse the county services. Most of the money goes to school districts. There is a real strain on the county budget.
- Spent time in Sacramento hearing about offshore wind – Bureau of Energy Management –Federal group works with off shore water. Years in the future. Must deal with fishing
- Cindy Steidel – How far off shore? Any in our area?
- Sup. Gibson – 12 miles off shore – another one 30 miles off shore—in the general Big Sur area. Other key interests go along with connections to the Grid.
- Steve Cole – Is it federal? When will it happen?
- Sup. Gibson –yes, in 2 years or so.

- Aaron Linn – What is the line of sight?
- Sup. Gibson – Over a hundred turbines. Working on it now. Tall, but wind not visible. Going on in Europe now, so will be a reality.
- Hank Krzciuk – Is the jail system related to population? Will it be overflowing?
- Sup. Gibson—Just doing studies now. Danger to self or others, then will go to a psychiatric ward for 72 hours within the jail—limit to 16 beds. Beds at Atascadero State Hospital are not as available as they should be.

County Planning – Airlin Singewald

Not able to be here.

San Simeon Community Services District – Cortney Murguia

- Property in San Simeon is all cleaned up. Thanks for loaning equipment to accomplish the job.
- Our meetings are the second Wednesday of each month at 6 PM at the Cove Room at the Cavalier.

REGULAR BUSINESS

Land Use Committee—Don Sather, Mike Lyons

- Nothing to report. We met with the owner to add a small garage. Site plan needs work, so no recommendation at this time.
- Marjorie St. is completely cleaned up and cleared.
- Hank is working on the water tank with Sup. Gibson.

Transportation Committee – Aaron Linn, Tom Gray

- Meeting was postponed a week because of Labor Day.
- No report. Will look forward to meeting with everyone on the 1st Tuesday of the month at PP Bank.

REPORTS

Treasurer's Report – Mike Lyons

- \$1764.53 on hand.

Environmental Report – Bruce Mumper

- Dec. 30 at Rabobank Community Room, 3-5 PM, will be a talk on mountain lions, since there has been many sightings of late. Greenspace offering.
- Santa Lucia Jr. High was awarded a \$12,000 grant for Science program. Cayucos received help with their Science program.
- Mary Webb wanted to thank Michele Roest for volunteering to take part in the NCAC as Environmental alternate.
- Coastal Clean up on Sept . 22. Fiscalini Ranch bagged 213 # of trash.
- Cindy Steidel asked for copy of Environmental Report from Mary Webb to add to the minutes.

Corresponding Secretary's Report – Hank Krzciuk

- Sent 1 letter.
- Hank Krzciuk is resigning as Corresponding Secretary. Cindy Steidel thanked him for his service. John Nixon will take over.

Community Outreach – Dixie Walker

- Need more tri-folds in English and Spanish.
- Asked Mike Lyons for more money for ads in newspaper.
- The website is up and running.
- Mike Lyons--Signed contract with Tribune to run ads for up coming meetings. The Outreach Committee will write the ads to go in the paper.
- Hank Krzciuk—What happened with the microphone?
- Mike Lyons – He checked at Best Buy—5 or 6 models at around \$250 each.
- Cindy Steidel – Hank has a mic here tonight; share some info on it.
- Pier to Point—San Simeon Bay to Leffingwell. 7:30 AM in San Simeon , Saturday, Sept 22. Use paddleboards and kayaks.

Latino/Latina Report – Dante Garcia

- Unable to attend.

Agriculture Report – Beth Kendall

- Calving season is going on now
- Avocado harvest is ending

- Cindy Steidel – heard there are no olives in the East Paso Robles area.
- Beth Kendall—There was a late frost, so crop is slow ripening or no fruit.

Business Report – Aaron Linn

- Business continues to boom. Lots of Germans here now.

Vacation Rental Report – Dixie Walker

- Setting up a meeting with white boards to write pros and cons.
- Invite county people, locals, Code Enforcement, Cayucos Advisory Board, sheriffs, Art Trinidad, Marie.
- Have meeting an hour before on our October 17 meeting- 5-6.
- Discuss Vacation Rentals –questions comments on illegal rentals illegal Air bnb’s, vacation rentals in general, increased licensing, cap the number of rentals in Cambria, investigating how realtors are handling rentals, prompt action.
- Everyone knows what the rules are but no one does anything about them.
- Cindy Steidel—Do you know if we can have the room then? There’s room set up time, so the room would need to be cleared.
- There would be time at 6 PM to set up the room. Each person would have three minutes.
- Kathe Tanner—will put an article in paper
- Sup. Gibson suggested that we do a forum meeting about V.R. and Air bnb. Iggy Fedoroff moved to have the meeting from 5-6 PM on October 17 to talk about Vacation Rentals and Air bnb problems. Mike Lyons 2nd. Unanimous.

OLD BUSINESS

None

NEW BUSINESS

- Dixie Walker moved to change November meeting date to November 28 if available. Iggy Fedoroff 2nd. Unanimous.
- Dixie Walker moved nominate John Nixon to be Corresponding Secretary.

(Hank Krzciuk resigned as Corresponding Secretary.) Mike Lyons 2nd.

Unanimous

•Mike Lyons – We need to plan for next election. John Nixon and Mike worked on the by-laws and will present some new changes for the next election. They want to present them at the next meeting. Susan McDonald wants to be there for that presentation. We need to plan dates for next election.

Aaron Linn moved to adjourn at 8:00 PM.

Respectfully submitted,

Marj Sewell, Secretary

Attachment B – Land Use Committee Report - Don Sather

LAND USE COMMITTEE

October 1, 2018

Pacific Premier Bank Conference Room

Committee Members Attending: Tony Church, Laurel Stewart, Claudia Harmon Worthen, Marge Sewell, Don Sather

The regular meeting of the Land Use Committee began at 1:00 PM with the following discussions:

1.DRC2018-00166 Cathryn Joiner – Proposed Minor Use Permit for a SFR remodel (445 sq ft addition), 183 sq ft deck, 17 sq ft covered porch and a 625 sq ft detached garage addition with a roof deck. The project is located at 1931 Downing Avenue in Cambria. Planner: Young Choi

The committee met with the owners and architect on site and discussed the project. The committee supported the project with the exception of the requested variance to reduce the front yard set-back. The owners have since removed this request from the application.

The committee recommends approval of this Minor Use Permit.

2. DRC2018-00152 Greenfield/Jones – Proposed Minor Use Permit for a 398 sq ft bedroom and bath addition to existing single family residence at 4849 Windsor Drive in Cambria. Planner: Cody Scheel

The committee met with the project Contractor on site and discussed the project. The committee supports this project.

The committee recommends approval of this Minor Use Permit.

3. DCR2018-00167 Bassage & Vinatieri – Proposed Minor Use Permit to use an existing Single Family Residence as a short term vacation rental. The proposed

project is located at 1190 Ellis Avenue in Cambria.

This proposed short term vacation rental does not meet the distance requirements of the Cambria Ordinance and was not granted ministerial approval by County Planning. The applicants have applied for a Minor Use Permit in order to receive a distance waiver to allow this vacation rental within 90 feet of an existing licensed vacation rental.

The committee recommends denial of this Minor Use Permit.

Respectfully submitted,
Don Sather, Co-chair

Attachment C - Transportation Committee Report, Aaron Linn, Tom Gray

NCAC Transportation Committee
Report for 10-17-18 Meeting
Submitted by Tom Gray

The NCAC Transportation Committee held its regular monthly meeting on Tuesday, Oct. 2, at 3 p.m. at Pacific Premier Bank.

The following committee members were present:

Aaron Linn, Tom Gray, Barbara Beane, Bruce Marchese, Hank Krzciuk

Also attending were:

Mike Britton, Mark Garman, Susan Garman

The committee discussed the following topics:

1) **Bike Racks.**

Mark and Susan Garman reported that Peak Racks, a San Luis Obispo-based manufacturer of bike racks, is willing to place three racks without charge at locations in Cambria. Additional racks would be available for a \$700 fee. It is anticipated that all racks would be paid for by private parties.

Mike Britton, representing SLO County, noted that encroachment permits would be needed for racks on public property. He also noted that siting decisions would also be affected by traffic safety concerns and the Americans with Disabilities Act.

The Committee discussed various possible sites for the first three racks. Leading candidates were the Vets Hall, curb space on Main Street in East Village, and space near the public restrooms near Robin's Restaurant.

The Committee also discussed color choices. Three were proposed for a vote by the full NCAC: Sunset Orange, Sea Foam Green and Lavender Purple.

Recommended NCAC action: Discuss siting options and color choice.

2) **North Coast Circulation Study update (Road Improvement Fee Program update).**

Mike Britton presented an update on the County's North Coast Circulation Study -- including the Road Improvement Fee program, through which road improvements are funded by developer fees. On the North Coast, no fees were collected in the past fiscal year. The annual update of the fee schedule is pending before the Board of Supervisors. County staff is proposing no changes in the fees.

The NCAC is being asked to review the update. A PDF copy of the update has been provided to council members and a printed copy for the public will be available at the meeting.

Recommended NCAC action: The Committee recommends that the road improvement fee schedule be renewed with no changes.

Attachment D - Treasurer's Report: Mike Lyons



P. O. Box 533

Cambria, CA 93428

northcoastadvisorycouncil.org

October 2, 2018

TREASURER'S REPORT

Beginning balance as of Treasurer's Report of September 5, 2018	\$1764.53
No checks cleared during this period., Aug. 27 thru Sept 27, 2018*	
Account balance as of PP Bank Statement, Sept 27, 2018	\$1764.53

*Check 1064, Sept 3, 2018, \$50.41 Susan McDonald, not cleared as of Sept. 27

*Check 1065, Sept 25, 2018, \$33.68, Cindy Steidel, not cleared as of Sept 27

Mike Lyons, Treasurer

North Coast Advisory Council

Attachment E - Election Code Update, John Nixon

NORTH COAST ADVISORY COUNCIL ELECTION CODE

I. Community Election Committee

A. Mission and Purpose

The North Coast Advisory Council (NCAC) shall elect a Community Election Committee (CEC) as an independent body to oversee the annual election of NCAC representatives and alternates from the Geographical Voting Areas (GVA's). The CEC shall conduct the NCAC annual election in a fair, impartial, and orderly manner.

To the maximum extent possible, the CEC shall promote interest by the communities of Cambria and San Simeon in the election process in order to promote representation of the diversity of opinions and goals within the communities.

The CEC shall cooperate with the NCAC to facilitate recruitment and vetting of candidates for area elected representatives, as well as for the appointed seats for the four categories of special interest: agriculture, environment, Latino, and business and commerce.

Article III, Section 4, of the NCAC Bylaws stipulate that elected members from odd-numbered areas (1,3,5,7) shall have their terms begin and expire in odd-numbered years. Even numbered areas (2,4,6,8) shall have their terms begin and expire in even-numbered years. Article III, Section 5, stipulates that appointed members for business and commerce and Latino shall have their terms begin and expire in odd-numbered years, and appointed members for agriculture and environment shall have their terms begin and expire in even-numbered years.

B. Requirements for CEC Members

The CEC shall be appointed, and members must be at least 18 years of age and full-time residents of Cambria or San Simeon.

NCAC representatives and alternates may be appointed to the CEC if they are not candidates for election.

Members shall be appointed during a regular public meeting of the NCAC by a majority vote.

C. Responsibilities of the CEC

The CEC shall vote among themselves to elect a chair and vice chair. The names of those elected shall be presented to the NCAC chair and announced at the next regular NCAC meeting. The names of all CEC members shall be placed on the NCAC website.

The CEC shall select a suitable polling place in Cambria, and, on the day of the election, the members shall set-up the polling place with materials necessary to conduct the election, including signs, ballot boxes, and room arrangement required for privacy in voting. (See Attachment A – Voting Checklist)

The CEC shall advertise and otherwise promote awareness of the election, per the Election Timeline. (See Attachment B) The CEC also shall facilitate the recruitment of candidates for elected and appointed positions, including agriculture, business and commerce, environment, and Latino interests for appointed seats.

The CEC shall supply candidates with a “Conditions of Service” form and vet all prospective candidates for eligibility, per official requirements. The NCAC shall certify eligibility for the ballot.

The CEC shall recruit volunteer polling clerks to assist on election day. Volunteers for the clerk assignment may be NCAC representatives and alternates, CEC members, and residents at large, none of whom can be candidates on the ballot. Candidates for elected seats cannot be present during the vote count.

The CEC chair is responsible for delivering the certified ballots to the polling place and for maintaining control of the all blank, completed, and disqualified ballots.

II. Voting Procedures for Elections

A. During Voting

The CEC Chair shall declare the opening and closing of the polls. Voting times are 10:00 a.m. to 6:00 p.m. Voters shall be admitted to the polling place during those hours only. Voters inside the polling place at closing time shall be permitted to complete their ballots.

No canvassing, campaigning, or posting of election materials shall be allowed within 300 feet of the polling place. No person shall accompany another voter past the verification station, with the exception of an individual who assists a disabled voter.

At the verification station, voters shall print their full-time residence address and sign their name on the “Registration Form,” affirming that they meet the age (18) and full-time residency requirements. (See attachment C – Registration Form). Voters shall verify full-time residence address with a driver’s license, voter registration card, or other identification verifying the residents’ address. The sign-in process shall not in any way connect an individual voter with a specific ballot. Voters addresses shall correspond to ballots for the GVA’s. (See Attachments D & E – Voting Area Map and Street Boundaries)

Voters may vote for no more than one candidate when only two candidates are on the ballot, and for no more than two candidates when three or more candidates are on the ballot. No write-ins or proxy votes are allowed.

Voters must place their completed ballots in the ballot box without assistance, except for voters with disabilities who may need assistance.

The CEC shall ensure that all voters exit the polling place immediately after voting. No person shall reenter the polling place after voting. The name of anyone who does not exit immediately will be recorded.

Voters may request a replacement ballot, but the voting clerks must retain the original cancelled ballot in order to maintain control of all certified ballots.

B. After Voting

After the poll closes, the ballots shall be counted in a closed area of the polling place only by members of the CEC or by members of the NCAC Executive Committee.

Disqualified ballots shall be marked as such and held separately.

Upon completion of the count, the CEC Chair shall give the election results, including the count of disqualified ballots, to the Chair of the NCAC. The CEC Chair shall place all ballots, including disqualified ballots, and registration sheets in a sealed envelope, which shall be signed by the CEC Chair and Vice Chair.

The NCAC Chair shall post the election results in a timely manner on the NCAC website, in the local press, and at the Cambria Library.

The CEC Chair shall store all ballots and voter registration forms in sealed envelopes, labeled by geographical voting areas for a period of at least three months.

The NCAC Chair shall notify the candidates of the results in a timely manner.

The CEC Chair shall present a report on the election at the next regular NCAC meeting, noting election results, number of voters, any violations of the Election Code, and summary of the costs of the election.

The NCAC Chair shall dismiss the CEC, after the CEC Chair submits all sealed election materials to the NCAC Chair.

Challenges to the election results (including requests for recount), shall be heard at the next regular Council meeting. Neither the NCAC Chair, nor Vice Chair, nor any CEC member shall accept such challenges at the time the results are posted.